The CANS Training and Re-Certification Website: Users Guide

www.canstraining.com

The Institute for Innovation & Implementation
University of Maryland School of Social Work
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CANS Re-Certification Website

Step 1: Getting Started

Start by clicking on “Register” to create a User Name and Password.

Create your own personal User Name and fill in the remaining required fields with your information.

Choose “Maryland” as Your Jurisdiction.

Find Your Agency (i.e. Baltimore County DSS, Children’s Guild, etc.)

**If you can’t find your agency listed please e-mail, CANS@ssw.umaryland.edu.**

Enter Your Agency Address and Phone Number.
Step 2: Accessing the Re-Certification Training

You have now successfully registered! To access the CANS Certification Training, click on “My Content.”

Next, click on “Get Access.”

Enter Your Agency Address and then click “Next.”
Enter Your “Discount Code” and then click “Apply code.”

*Note your agency administrator must first request this code from the Institute for Innovation and Implementation. Requests for codes should be sent to CANS@ssw.umaryland.edu

You should receive a message that says “Code Successful, 100% Discount.” You may now click on “Complete Transaction.”

You should receive a message that says “Thank you for your purchase.” You may now click on “Start Learning.”
Welcome to your User Page! In order to access the CANS Trainings, you must first click on “My Content.”

You will notice 4 separate Subjects;
(1) TCOM & Advanced Tools - provides an overview and background on the Total Clinical Outcomes Management, which is the framework of the CANS Assessment.
(2) CANS Maryland (for DSS Only) - the CANS Re-Certification Training for DSS Employees.
(3) CANS Comprehensive - the CANS Re-Certification Training for private agency employees.
(4) CANS Conference - provides information on the annual National CANS Conference.
Step 4: Completing the CANS Re-Certification Training
First, please select the appropriate training (CANS Maryland or CANS Comprehensive) and follow the instructions to begin.

You will notice each step of the training is outlined on the left hand side.

When you click on the CANS Domain, you will see each CANS item appear. Click on each item to review.

For each CANS item, the training will provide you with the definition of the item, as well as potential interview questions and examples of scenarios for each rating of that item.
You will also be able to watch a video of Dr. John Lyons providing a description of that item.

As well as complete three multiple choice questions to practice your knowledge of the item and ratings.

Once you have finished watching the training, you can choose to complete multiple practice tests before taking the Final exam in order to obtain your recertification.
When you are feeling prepared, click on the Final Exam tab and then click “Start Final Exam.”

For questions or for any help with the site, you can click on the “Contact Us” tab which is always at the bottom of your screen and you will receive an email response.

You may also contact Mark Lardner at mlardner@ssw.umaryland.edu or Neil Mallon at nmallon@ssw.umaryland.edu at the Institute for Innovation at the University of Maryland School of Social Work. 525 W. Redwood St. Baltimore, MD 21201. 410-706-7800.