

Memoranda of Understanding

The TA Tidbit is an online publication of the TA Network that highlights resources developed or provided in response to requests from SAMHSA SOC grantees on various topics.

This month's topical focus is on **Memoranda of Understanding**.

Partnership is an important aspect of any community's scope of work. Well-developed partnership agreements coordinate service efforts related to children's behavioral health by setting clear guidelines of agencies' referral systems, services rendered, or shared resources. Many communities establish Memoranda of Understanding (MOU) or Memoranda of Agreement (MOA), which are formal agreements between two or more agencies or organizations. Whether a community chooses to enter into an MOU or use a less formal structure or document, typically such agreements:

- Identify parties involved;
- Outline terms and the responsibilities of each party;
- Address funding, reporting, and documentation requirements;
- Stipulate the duration of the agreement, including early termination.

Examples of memoranda of understanding from several SOC grantee communities are included below:

- [Arizona](#)
- [Children and Families SOC](#)
- [Hawaii](#)
- [THRIVE](#)

Additional templates for MOUs and MOAs can be found on the [Department of Justice](#) website and the [Centers for Disease Control & Prevention](#) website.

